

Annual Report of Nonfinancial Data

Fiscal Year Ended August 31, 2019



Texas Department *of* Motor Vehicles

Prepared by
Finance & Administrative Services Division

December 31, 2019

Texas Department of Motor Vehicles Board

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Executive Director

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Texas Department *of* Motor Vehicles
4000 Jackson Avenue
Austin, Texas

Table of Contents

	Page
Letter of Transmittal	v
Appropriation Item Transfer Schedule	1
Historically Underutilized Business Strategic Plan Progress Report	2
Indirect Cost Schedule	3
Schedule of Professional/Consulting Fees and Legal Service Fees	4
Schedule of Space Occupied	6
Schedule of Vehicles Purchased	8
Alternative Fuel Program Status	9
Schedule of Itemized Purchases	10

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December 31, 2019

The Honorable Greg Abbott, Governor
Ms. Lisa R. Collier, CPA, CFE, CIDA First Assistant State Auditor
Ms. Sarah Keyton, Assistant Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's *Annual Report of Nonfinancial Data* for the year ended August 31, 2019, in compliance with the TEX. GOV'T CODE ANN. §2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Blake Randow, Director of Accounting, at (512) 465-4203, or Ms. Linda M. Flores, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

Whitney H. Brewster
Executive Director

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(Unaudited)

Appropriation Item Transfers*

For the Fiscal Year Ended August 31, 2019

ITEM OF APPROPRIATION	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Net Transfers</u>
A. Goal: Optimize Services & Systems			
<i>Strategies:</i>			
A.1.1 13001 Titles, Registrations & Plates	\$ -	\$ (137,462.00)	\$ (137,462.00)
A.1.2 13002 Vehicle Dealer Licensing	60,002.00	-	60,002.00
A.1.3 13005 Motor Carrier Permits & Credentials	-	(89,309.00)	(89,309.00)
A.1.5 13007 Customer Contact Center	<u>433,227.00</u>	<u>-</u>	<u>433,227.00</u>
Total, Goal A: Optimize Services & Systems	<u>\$ 493,229.00</u>	<u>\$ (226,771.00)</u>	<u>\$ 266,458.00</u>
B. Goal: Protect the Public			
<i>Strategies:</i>			
B.1.1 13008 Enforcement	<u>\$ 48,249.00</u>	<u>-</u>	<u>48,249.00</u>
Total, Goal B: Protect the Public	<u>\$ 48,249.00</u>	<u>\$ -</u>	<u>\$ 48,249.00</u>
C. Goal: Indirect Administration			
<i>Strategies:</i>			
C.1.1 13009 Central Administration	\$ 207,682.00	\$ -	\$ 207,682.00
C.1.2 13010 Information Resources	<u>-</u>	<u>(522,389.00)</u>	<u>(522,389.00)</u>
Total, Goal C: Indirect Administration	<u>207,682.00</u>	<u>(522,389.00)</u>	<u>(314,707.00)</u>
 NET APPROPRIATION ITEM TRANSFERS	 <u><u>\$ 749,160.00</u></u>	 <u><u>\$ (749,160.00)</u></u>	 <u><u>\$ 0.00</u></u>

* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

(Unaudited)

STATE AGENCY PROGRESS REPORT

Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124

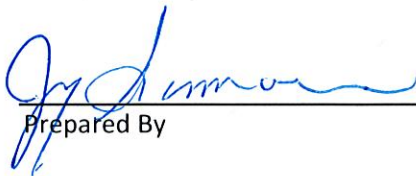
For the Fiscal Year Ended August 31, 2019

Agency Name: Texas Depart. of Motor Vehicles Agency #: 608 Report for Fiscal: 2019

HUB Report Procurement Categories	Fiscal 2018		Fiscal 2019		Fiscal 2020
	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*
Heavy construction other than building contracts				100.00%	
Building construction, including general contractors and operative builders contracts					
Special trade construction contracts				64.16%	32.90%
Professional services contracts					
Other services contracts	5.00%	7.97%	5.00%	11.42%	10.00%
Commodities contracts	23.00%	27.95%	23.00%	30.60%	27.00%

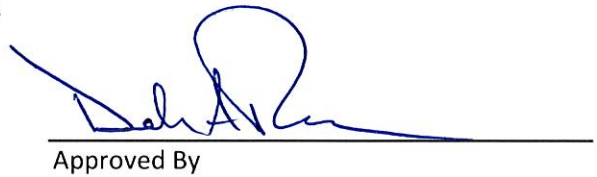
*For each of the procurement categories listed, enter your Agency-Specific HUB Goals.

**For each of the procurement categories listed, enter the percentage of dollars the agency spent with HUBs as reflected in the Annual HUB Reports.


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(Unaudited)

Indirect Cost Schedule

For the Fiscal Year Ended August 31, 2019

A. Payroll-related Costs

(Exhibit II, Annual Financial Report)

FICA Employer Matching Contribution	\$	2,929,239.74
Group Health Insurance		7,842,510.43
Retirement		3,871,654.82
Unemployment		34,819.72

Total Payroll-related Costs \$ 14,678,224.71

Workers' Compensation	\$	71,564.39
Benefit Replacement Pay (BRP)		66,748.14

Total Workers' Compensation and BRP \$ 138,312.53

B. Indirect Costs

(Not reported in Agency's Annual Financial Report)

Bond Debt Service Payments		
Texas Facilities Commission (TFC)	\$	0.00
Texas Public Finance Authority (TPFA)		0.00
Other (if applicable)		0.00

Total Indirect Costs \$ 0.00

C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)

Comptroller of Public Accounts (CPA)	\$	1,205,360.00
Department of Public Safety (DPS)		1,796.00
Texas Facilities Commission (TFC)		4,961.00
Governor Budget & Planning		979.00

Total Indirect Costs - Statewide Full Cost Allocation Plan \$ 1,213,096.00

TOTAL INDIRECT COSTS \$ 16,029,633.24

(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2019

Professional/Consulting Fees:

Name	Service Provided	Amount
Allied Consultants	Information Technology Services	43,561.00
Anchor Computer Inc	Data Processing Services	12,315.91
Apex Systems Inc	Information Technology Services	215,466.20
Bansar Technologies Inc	Information Technology Services	52,690.00
Black Book National Auto Research Division	Information Technology Services	108,000.00
C & T Information Tech. Consulting Inc	Information Technology Services	85,000.00
Capitol Systems Inc	Information Technology Services	158,341.25
Carahsoft Technology Corporation	Information Technology Services	314,856.39
Carolyn Conn	Educational/Training Services	2,370.00
Catapult Systems LLC	Consultant Services - Computer	7,225.00
CDW Government Inc	Consultant Services - Computer	13,587.82
Center for Application of Psychological Type Inc	Educational/Training Services	4,229.32
Cogent Infotech Corporation	Information Technology Services	32,931.50
Darla Cloud	Educational/Training Services	3,000.00
Datamanusa LLC	Information Technology Services	225,645.00
Deloitte Consulting LLP	Information Technology Services	323,265.20
Eclipse Digital Imaging Inc	Educational/Training Services	59.94
Equifax Verification Services	Professional Services-Other	38.95
Graceland College Center for Prof. Development	Educational/Training Services	299.00
Management & Strategy Institute	Educational/Training Services	284.95
Microassist Inc	Educational/Training Services	268.00
New Directions in Leadership LLC	Educational/Training Services	4,000.00
New Horizons CLC of Austin	Educational/Training Services	590.00
NF Consulting Services	Information Technology Services	1,087,446.59
Nipun Systems Inc	Information Technology Services	193,847.00
Pexus LLC	Information Technology Services	30,832.00
Presidio Networked Solutions Group LLC	Consultant Services - Computer	12,802.50
Promiles Software Development Corp.	Information Technology Services	48,523.27
Rapisource LLC	Information Technology Services	34,650.00
Red River Consulting Services Inc	Information Technology Services	60,000.00
Safe2Drive	Educational/Training Services	435.60

(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2019

Professional/Consulting Fees:

Name	Service Provided	Amount
Sistema Technologies Inc	Information Technology Services	175,526.60
Skillpath Seminars	Educational/Training Services	4,540.00
Solid Border Inc	Information Technology Services	4,200.00
Southwest Research Institute	Consultant Services - Other	797,042.69
State Bar of Texas	Educational/Training Services	320.00
Statewide Procurements - CPA	Educational/Training Services	1,125.00
Teksystems Inc	Information Technology Services	227,765.06
Texas Department of Information Resources	Computer Services-Statewide Tech	10,413,267.76
Texas Department of Information Resources	Data Processing Services	34,380.00
Texas Facilities Commission	Professional Services-Other	40,900.00
TD Industries	Professional Services-Other	1,331.11
TXC Texas Creative Ltd	Professional Services-Other	1,887.52
University of Texas at Austin	Educational/Training Services	10,050.00
Wayne Schiess	Educational/Training Services	1,000.00
Weaver & Tidwell	Financial & Accounting Services	55,157.50
Workers Assistance Program Inc	Professional Services-Other	13,015.85
Workquest	Information Technology Services	464,170.02
Yellowbook-CPE LLC	Educational/Training Services	360.00
Total, Professional/Consulting Fees:		\$ 15,322,601.50

Legal Service Fees:

Name	Service Provided	Amount
State Office of Administrative Hearings (SOAH)	Legal Services - Approved by SOAH	167,200.00
Total, Legal Service Fees:		\$ 167,200.00

TOTAL, PROFESSIONAL/CONSULTING FEES & LEGAL SERVICE FEES **\$ 15,489,801.50**

Texas Department of Motor Vehicles (608)

(Unaudited)

Schedule of Space Occupied

For the Fiscal Year Ended August 31, 2019

The Texas Department of Motor Vehicles is headquartered in Austin, Texas and maintains sixteen (16) regional offices across the state to facilitate delivery of services to the motoring public. Effective November 1, 2009, the Texas Department of Transportation allocated office space to the TxDMV through a Memorandum of Understanding as required by HB 3097, 81st Legislature, R.S.

Location	Address	Lessor	Lease No.
State Owned Buildings			
Camp Hubbard (CH) Complex	4000 Jackson Ave, Austin, Texas		
Building, CH 1			
Building, CH 2 (Fiesta Room)			
Building, CH 5			
Building, CH 6			
Regional Offices			
Abilene	4210 North Clack, Abilene, Texas		
Amarillo	5715 Canyon Drive, Building H, Amarillo, Texas		
Austin	1001 East Parmer Lane, Suite A, Austin, Texas		
Beaumont	8550 Eastex Freeway, Beaumont, Texas		
Huntsville Operations	810 FM 2821, Huntsville, Texas	TDCJ - Wynne Unit	
Longview	4549 West Loop 281, Longview, Texas		
Lubbock	135 Slaton Road, Lubbock, Texas		
Midland/Odessa	3901 East Hwy 80, Odessa, Texas		
Pharr	600 West Expwy 83, Pharr, Texas		
Wichita Falls	1601-A Southwest Parkway, Wichita Falls, Texas		
Leased Space			
Centimeter Warehouse Facility	2000 Centimeter Circle, Austin, Texas	RUT-3-4-7, LTD	MOU with TXDOT
CPA Warehouse	1811 Airport Blvd, Austin, Texas	4015 Limited Partnership	6728
Regional Offices			
Corpus Christi	602 N. Staples Street, Corpus Christi, Texas	Corpus Christi Regional Transp. Authority	303-7-20538
Dallas	1925 E. Beltline Road, Carrollton, Texas	Purple Tree LLC	7959
El Paso	1227 Lee Trevino Drive, Suite 100, El Paso, Texas	Burnham Properties, Ltd.	10263
Fort Worth	2425 Gravel Drive, Fort Worth, Texas	RiverBend Complex LLC	10462
Houston	2110 East Governors Circle, Houston, Texas	Ragsdale-Brookwood Joint Venture	20399
San Antonio	15150 Nacogdoches Road, San Antonio, Texas	Acharya Investments, LLC	20537
Waco	2203 Austin Avenue, Waco, Texas	Tony Martin, Trustee	8365

Texas Department of Motor Vehicles (608)

Location	Type	Usable Square Footage	FTEs	Cost Per			Contract Period
				Month	Sq.Ft. Per Mo.	Year	
State Owned Buildings							
Camp Hubbard (CH) Complex							
Building, CH 1	Office	71,684	301				
Building, CH 2 (Fiesta Room)	Office	1,102	-				
Building, CH 5	Office	33,134	97				
* Building, CH 6	Office	21,216	107				
Regional Offices							
Abilene	Office	1,900	6				
Amarillo	Office	2,538	5				
Austin	Office	3,131	9.5				
Beaumont	Office	3,000	7				
Huntsville Operations	Office	260	2				
Longview	Office	3,120	9				
Lubbock	Office	2,579	7				
Midland/Odessa	Office	3,618	5				
Pharr	Office	3,500	12				
Wichita Falls	Office	2,665	14				
Total, State Owned Buildings		153,447	581.5				
Leased Space							
Centimeter Warehouse Facility	Warehouse	575	-	-	-	-	09/01/16 - 08/31/19
CPA Warehouse	Warehouse	3,000	-	1,694.73	0.5649	20,336.76	08/01/16 - 04/30/20
Regional Offices							
Corpus Christi	Office	3,141	7	3,777.04	1.2025	45,324.48	04/01/17 - 03/31/27
Dallas	Office	7,865	26.5	10,235.75	1.3014	122,829.00	05/20/17 - 03/31/20
El Paso	Office	3,771	12	4,713.75	1.2500	56,565.00	11/01/17 - 10/31/22
Fort Worth	Office	5,685	25	6,468.75	1.1379	77,625.00	08/01/13 - 10/31/20
Houston	Office	11,554	36.5	23,723.19	2.0532	284,678.28	11/01/18 - 09/30/24
San Antonio	Office	3,916	18.5	6,818.73	1.7412	81,824.76	09/01/17 - 08/31/27
Waco	Office	2,307	5	3,185.53	1.3808	38,226.36	09/01/15 - 08/31/20
Total, Leased Space		41,814	130.5	\$ 60,617.47		\$ 727,409.64	
GRAND TOTAL		195,261	712.0	\$ 60,617.47		\$ 727,409.64	

(Unaudited)

Schedule of Vehicles Purchased

For the Fiscal Year Ended August 31, 2019

<u>Make</u>	<u>Model</u>	<u>Quantity</u>	<u>Purchase Price</u>	<u>Type of Use</u>	<u>Fuel Efficiency In Average Miles per Gallon</u>
Chevrolet	Traverse	3	\$74,394.00	Investigations, Audits, Freight & Passenger Transport	22.5
Dodge	Grand Caravan	2	\$46,782.00	Investigations, Audits, Freight & Passenger Transport	23.5
Ford	Escape	16	\$305,136.00	Investigations, Audits, Freight & Passenger Transport	24
Ford	F-450	1	\$60,187.00	Freight & Passenger Transport	10.3
Nissan	Leaf	1	\$27,711.00	Freight & Passenger Transport	* 116.5 (MPGe)
TOTALS		<u>23</u>	<u>\$ 514,210.00</u>		

* MPGe - Miles per Gallon Equivalent

Texas Department of Motor Vehicles (608)

(Unaudited)

Alternative Fuel Program Status

For the Fiscal Year Ended August 31, 2019

Alternative Fuel Vehicles Received Into Inventory by Fiscal Year

The totals in the chart below represent the number of alternative fuel vehicles received into inventory between September 1 and August 31 of each fiscal year.

Fiscal Year	Type Of Fuel Capability						Total
	Natural Gas (CNG)	Propane (LPG)	Ethanol (E-85)	Gas/Electric Hybrid	Electricity	Biodiesel (B-20)	
2019			18		1	1	20
2018			21				21
2017							0
2016			3				3
2015							0
2014			8				8
2013			8				8
2012			6				6
2011							0
2010		6	1	11			18
Totals	0	6	65	11	1	1	84

Texas Department of Motor Vehicles was created by the 81st Legislature with House Bill 3097. The vehicles listed for FY2010 were part of the transfer from Texas Department of Transportation when the TxDMV began operations. The purchases to date were surplus vehicles bought from the Texas Department of Public Safety and one new vehicle procured via the Comptroller of Public Accounts Term Contract.

Fuel Usage for the Fiscal Year Ended August 31, 2019

	<u>Gallons Used</u>
Unleaded Gasoline	15,740
Unleaded for Gas Hybrid	1,997
Biodiesel 20% (B-20)	170
Electricity	64 Gallons of Gasoline Equivalent (GGe)
Ethanol	5,125

(Unaudited)

Schedule of Itemized Purchases

For the Fiscal Year Ended August 31, 2019

<u>Vendor Name</u>	<u>Amount</u>	<u>Product Purchased</u>	<u>Justification</u>
<i>Promiles Software Development Corp. \$</i>	<i>600,537.52</i>	<i>Programming and Support Services</i>	<i>Competing Products Not Satisfactory</i>
		Software/Data Management and Support Services for TxPROS software application	ProMiles Software Development Corp wrote the source code for the software application and is the only Vendor who can provide support services.
<i>Explore Information Service, LLC</i>	<i>336,300.00</i>	<i>Software Maintenance and Support</i>	<i>Competing Products Not Satisfactory</i>
		Texas International Registration Plan (TxIRP) software for apportionately registering commercial vehicles operating interstate.	Explore Information Services wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
<i>BD HoltCo</i>	<i>8,080.00</i>	<i>Generator Maintenance</i>	<i>Competing Products Not Satisfactory</i>
			BD Holt provides maintenance to all makes and models of generator sets in accordance with the National Electric Code, the Life Safety Code, the National Fire Protection Association and the Joint Commission.
TOTAL PURCHASES	\$ <u>944,917.52</u>		

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